Steps to register to the master’s thesis spring term of 2019

If you are taking the preparation course ARK641, please take the following steps:

Step 1: Send in a confirmation of direction choice on Ping-Pong, at the latest on the 5th of December 2018
Confirm that you are doing the master’s thesis by uploading to ping-pong a document with your name and choice of direction. The assignment is called “Confirmation of direction choice” and the document should be named the same. Everybody should confirm, even if you are not changing direction.

Step 2: Final registration to the master’s thesis deadline on the 11th of January, at 18.00
Taken the following steps to register before 18.00 o’clock on the 11th of January:
- Upload your project plan to Ping-Pong in the document “Registration to the master’s thesis”. Name your document: your name+direction+final project plan.
- The final registration to the master’s thesis is manual and through a registration form. Leave a filled-out registration form and paper version of your project plan, in a directions specific folder, in the reception on the 3rd floor. We will make sure that the form is signed by your examiner and MPA (the director of the master’s programme, Emilio Brandao for MPDSD and Daniel Norell for MPARC)

If you are NOT taking the preparation course ARK641, please take the following steps:

Step 1: Send in a confirmation of direction choice and a short description of your idea to Maja Kovacs, at the latest on the 5th of December 2018
Confirm that you are doing the master’s thesis by sending Maja Kovács an email, as well as a description of your idea for a master’s thesis, so the examiner can start a conversation with you.

Step 2: Final registration to the master’s thesis deadline on the 11th of January, at 18.00
Taken the following steps to register before 18.00 o’clock on the 11th of January:
- A final project plan should be delivered and sent to maja.kovacs@chalmers.se. Name your document: your name+direction+final project plan.
- The final registration to the master’s thesis is manual and through a registration form. Leave a filled-out registration form and paper version of your project plan, in a directions specific folder, in the reception on the 3rd floor. We will make sure that the formed is signed by your

**The master’s thesis semester**

A course PM will be sent out and published on ping-pong in the beginning of January. During the master’s thesis semester, you will have a tutor and an examiner. They will send you an email and invite you to a start-up meeting and plan the up-coming term. The general process of the semester is that there will be a start-up meeting in the first week, a mid-term seminar, a final seminar and an open presentation and exhibition. Between the different events during the semester you will have consultation meetings with your tutor, and three general information meetings.

Preliminary dates for the general process: Introduction meeting - 21/1 kl 10-12
Pre Mid Term Info meeting - 4/3 kl 10-12, Mid Term Seminar - 26-28/3, Pre Final + Open Seminar Info meeting - 15/4 kl 10-12 Final Seminar - 21-23/5, Open Seminar + Exhibition; Exhibition grand opening on the 31st of May, Open seminar and presentations are held 3-5/6

**Attend the final seminars between the 5th to the 20th of December**

The final seminars are probably the best – and possibly most inspiring - demonstration of what is expected of a master’s thesis. Try to attend at least two different seminars. A schedule will be sent to you.

**Attend the open seminars – the master’s thesis exhibition 15th of January to the 18th of January**

The public presentations and the exhibition are important parts of the master’s thesis work. If you have the opportunity, compare the presentations with the final seminars. A schedule will be sent to you.

**Send the information to fellow students**

If you know fellow students doing an internship or studying at an exchange university during the autumn semester of 2018, intending to do their master’s thesis during the spring semester of 2018, please help us to inform them! Unfortunately, if you are not registered for the on-going semester you fall out of the mailing lists.

**The following directions are available:**

- **Material Turn** (Jonas Lundberg, Daniel Norell, Jonas Runberger, Karin Hedlund och Kengo Skorick)
- **MSS** (Morten Lund, Jonas Carlsson, Naima Callenberg, Peter Christensson)
- **Urban Morphology** (Mete Berghauzer Pont, Lars Marcus)
- **Urban Challenges** (Emilio Brandao, Joaquim Tarraso, Nils Björling och Kengo Skorick)
- **Critical spatial perspectives** (Lena Falkheden, Kristina Grange, Nils Björling, Julia Fredriksson, Henrietta Palmer, Anna-Johanna Klasander)
- **Housing** (Ola Nylander, Sten Gromark, Kaj Granath)
- **Healthcare** (Peter Fröst, Christine Hammarling)
- **Building and Tectonics** (Mikael Ekegren och Björn Gross)
- **Transformation and conservation** (Kia Bengtsson, Paula Femenias, Liane Thuvander)
Content project plan (only for the students NOT taking the prep course)

The content of the project plan is defined by the direction. If you are taking the prep course ARK641 you will get the content from your direction. If you are not in the prep course you can contact the direction or be guided by the questions below:

- Abstract? *(Create a short description of your idea by answering the following questions: The purpose is... This is important because... This is for... You will discover...)*
- What is the title of your MT?
- What would be the purpose/subject of your MT? *(Describe the major subject/field of the study: its scale, focus and issues that will be addressed? What is the discussion in the field surrounding your focus today? How can you connect to that? Choose and state reasons for selecting the MT project, is there a story behind?)*
- **MPDSD SPECIFIC:** *(What is the relevance of your purpose/topic to design for sustainable development? NOTE that all MT at Chalmers should address these issues in some way.)*
- What questions do you want to work on, ask and answer? *(What major question should be raised. Investigate and state why this MT subject/field needs to be studied, and what essential problems, gaps, issues are to be discussed and developed further. and what may be the expected outcomes)*
- State the background *(Describe the background to the investigation. For whom would this material be relevant and why is this subject relevant now?)*
- The aim *(What could be the result or outcomes of this MT)*
- What are the theoretical and practical references? *(Investigate, collect ideas and give few examples how the MT project may use essential in-depth knowledge of the major subject/field of study and, in a scientifically correct way, but also how it may relate to current research and projects. Discuss the references’ and create a list.)*
- What are the delimitations? *(What will you NOT cover in this MT?)*
- What typology of MT would be relevant? *(R on D, R for D or R by D? What will be the result of your master’s thesis? The design work might range from application in the form of a building or urban design proposal to speculative studies, scenarios and/or prototypes. On what specific place, object, situation, person is it relevant to prove or show this?)*
- What will be the chosen method/methods? *(Investigate, choose and state in relation to previous steps what it will be needed to move on with your work; what kind of material needs to be explored and studied, what knowledge needs to be gathered and actors need to be involved in your MT process, etc., what tools can be used in relevance to the field of your study, the topic, focus, and research questions and what kind of ways/methods are to be carried to obtain optimum results of your work)*
- What type of case/project/subject would be relevant? *(In what way do you test your idea? What is the context of the project/case/subject? What kind of studies and research needs to be done to place a project within its context?)*
- What are relevant ways, structure and logic to develop your MT? *(Investigate and develop different scenarios how the MT can look and be developed in the end)*
- Why you? *(Are you showing your skills? Would you have fun doing this project? In what way are your experienced to do this project? How does the topic connect to your...)*
portfolio and education? Shortly describe your portfolio and education. How are you challenging yourself to lift your skills and knowledge?

- Process (Create a time plan of what, how and when?)
- Reference system (Use APA to reference your statements. All the statements should refer to if it’s your thoughts or a reference. You should cite the image source in direct connection to the image and define what the image is showing.)